

CCPC Board of Governors Meeting Minutes  
 Wednesday, May 13, 2020  
 Council Chambers and Remotely  
 Call to order 6:09 pm

**Roll Call**

**CCPC Board members present** – Pamela Adams, Robert Brown, Michelle Burns, Timothy Collier, Ki-Afi Ra Moyo, Luwana Pettus-Oglesby, Donald Washington, Carrie Douglas, Philip Lichtenstein

**CCPC Board members absent** – Ashley Colmenero, Caroline Moore

**Other:** Domonic Hopson, Dr. Melba Moore, Zach Southwood, Phyllis Richardson, Virginia Scott, Holly Blackley, Grant Mussman

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	Meeting was called to order 6:09 p.m.		Robert Brown
Roll Call	6 members present, 3 absent Mr. Washington joined the meeting at 6:34 p.m.		Angela Bredestege
Minutes	<b>Motion:</b> That the City of Cincinnati Primary Care Board of Governors approve the minutes of the April 8, 2020 CCPC meeting.	Motion: Adams 2 <sup>nd</sup> : Pettus-Oglesby Action: Passed	Angela Bredestege
Board Recruitment	We have 3 new applications that the personnel committee is considering. Interviews will be scheduled as soon as possible.		Michelle Burns
COVID19	<b><u>Discussion Topics:</u></b> <ul style="list-style-type: none"> <li>• 2000 test kits available</li> <li>• Working with ODH and CDC guidelines as to who meets the criteria for testing.</li> <li>• Pop up testing in Price Hill</li> <li>• Price Hill and Westwood have higher number of positive cases.</li> <li>• Hopeful that ODH and CDC will expand guidelines for testing.</li> <li>• Working with partners to utilize outside locations for testing.</li> </ul>		Domonic Hopson/Dr. Melba Moore

	<ul style="list-style-type: none"> <li>• LTCF Testing</li> <li>• Contact Tracing training and capturing all demographic information</li> <li>• Dr. Moore – Chair of the Data &amp; Research Subcommittee of the Ohio Minority Health Strike Force.</li> </ul>		
Finance Update	<p>Finance Presentation: Monthly Visit Revenue, Payor Mix, Days in A/R and Aging A/R. Clinical Revenue for April was approximately 74% of our normal clinical revenue.</p> <p>Decline in revenue due to COVID19. Working with city budget and finance to develop alternative revenue streams. We have received \$2.3 million in grant funds from HRSA.</p> <p>We opened six (6) of our dental centers and are bringing them back to full service.</p> <p>We are also working to decrease the number our uninsured patients.</p>		Domonic Hopson
COVID19	We are asking patients to wear masks when they come to their appointment and if needed, we provide them with a mask. We take temperatures and do a screening when they enter the health centers.		
Patient Invoicing Implementation	<p>Our patient invoicing implementation process is nearly complete, and we will be ready to proceed once the board is ready for us to proceed.</p> <p>Discussion: We are losing an opportunity with those patients that can pay by not implementing the process. We will continue to have processes for those individuals who are unable to pay including payment plans and hardship waivers.</p> <p>We received a Medicaid Max payment of \$2.7 million.</p>		Domonic Hopson

	<b>Motion to Approve the Patient Invoicing Implementation.</b>	Motion: Collier 2 <sup>nd</sup> : Adams Action: Passed	
Emergency Preparedness Update	<p>Handout – Mr. Dunham was not able to attend. Any questions regarding the presentation can be submitted to Clerk of the Board.</p> <p>We are very grateful to our partners for their support of our health centers and donations of PPE.</p> <p>We are repurposing staff and utilizing volunteers to assist with contact tracing.</p>		
Credentialing and Privileging	Handout – May 13, 2020		Phyllis Richardson
Nursing Director	<ul style="list-style-type: none"> <li>• Command Center: 14,236 phone calls.</li> <li>• Staff in OTR shelter for homeless individuals. We have 2 positive and 14 pending in the shelter.</li> <li>• Mr. Hopson and Ms. Scott visited all the health centers for nurse's week.</li> </ul>		Virginia Scott
QI/QA	<p>Handout: Adult BMI, Childhood Immunizations, Cervical Center Screening, Colorectal Cancer Screening.</p> <p>Discussion: Childhood Immunization promotion in School Based Health Centers.</p>		Grant Mussman, M.D.
Old Business			
New Business	<p>Nominations:</p> <p>Chairperson – Brown, Collier Vice-Chairperson – Collier, Moyo Secretary</p>		

	<p>Confirmation of Nominations and Vote in June 2020.</p> <p>Chairperson must be user. Any officer must have served for one year on the board before serving in office.</p>		
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Meeting adjourned 7:46 p.m.  
Next meeting June 10, 2020

Angela Bredestege Date 6/10/20  
Angela Bredestege  
Clerk, CCPC Board of Governors

\_\_\_\_ Date \_\_\_\_  
Caroline Moore, Secretary